PROCEDURE TO SUBMIT JOINT OPTION APPLICATION FORM FOR HIGHER PENSION IN EPFO-UNIFIED PORTAL

STEP 1) Please go this link- https://unifiedportal-mem.epfindia.gov.in/memberinterface/

STEP 2) Please select the highlighted option under 'Important Links' tab.



Classification: Public

STEP 3) Please select the below option to proceed for the Joint Option Application:



STEP 4) Please fill in your details to get **1- Authorization Pin to validate user.**

Note – For employees who retired prior to 01.09.2014, PPO number will be asked instead of UAN in the following screen.

GET AUTHORIZATION PIN	2 Validate User	3 SUBMIT APPLICATION	4 Acknowledgement Number Generated
	UAN *	Enter UAN	
	Name *	Enter Name	
	Date of Birth *	DD/MM/YYYY	
	AADHAAR *	Enter Aadhaar	
	Aadhaar Linked Mobile Number *	Enter Aadhaar linked mobile	
		з s _{Df m} ≎	
	Captcha*	Enter Captcha	

STEP 5) Please enter the OTP sent to your AADHAAR linked registered mobile number and click on Validate OTP.

GET AUTHORIZATION PIN	VALIDATE USER	SUBMIT APPLICATION	ACKNOWLEDGEMENT NUMBER GENERATED
• An OTP has been set	nt on your Aadhaar linked mobile :		
	UAN	5	
	Name		
	Date of Birth		
	AADHAAR		
	Aadhaar Linked Mobile Number		
	Enter OTP*	Enter OTP	

STEP 6) Submit your Joint Option application.



STEP 7) Please read and understand the disclaimer carefully before submitting.

Disclaimer

□ I have gone through Supreme Court Judgement dated 04.11.2022 in SLP (C) No.8658-8659 of 2019 and I am registering this joint option in terms of directions contained in the said judgement. I undertake that the pension will be calculated subject to formula determined under the Scheme for this purpose.

UAN Details

UAN	AADHAAR
Name	Date Of Birth
Gender	Father's/Spouse Name
Aadhaar Linked Mobile Number	PPO Number (if any)
PPO Date	EPFO Regional Office by which PPO was issued

STEP 8) Please enter your 'Service Details' and 'Member Details'.

Ī	Service Details		-			
	Member ID *	DOJ FPS	DOE FPS	DOJ EPS	DOE EPS	
		DD/MM/YYYY	DD/MM/YYYY	·	DD/MM/YYYY	
0	Member Details		Add Row			¢
	Email Id *	Enter Email Id				
	Aadhaar Linked Bank Account Number *	Bank Account Numb	per	IFSC Code *	IFSC Code	
0			0			c

STEP 9) Please select the relevant option and upload all the proofs asked for if prompted (*Refer the circular for below mentioned documents*)

Whether employer's contribution was received on wages exceeding statutory wage ceiling of ₹5000 in EPF prior to 01.06.2001 from the day his salary exceeded ₹5000? (applicable only if date of joining is prior to 01.06.2001) * Please attach permission under para 26(6) of EPF Scheme. * <i>Only PDF file of size 250 KB is allowed</i> .		Upload Annexure IA or IB (as applicable based on PF Trust)
Whether Employer's contribution was received on wages exceeding statutory wage ceiling of ₹6500 in EPF prior to 01.09.2014 from the day his salary exceeded ₹6500? (applicable only if date of exit is on or after 01.06.2001) *	Yes O No	
Please attach permission under para 26(6) of EPF Scheme. * <i>Only PDF file of size 250 KB is allowed</i> . Whether member wants to use accumulation available in his / her PF account for payment of due contribution for this	Choose File No filosen	Ex-employees to select "NO" option in case of PF amount already settled / transferred out from PF trust at the time of retirement / separation.
How much is the PF account balance on the date of filing option? *	Amount	Enter PF amount as shown in PF statement and upload PF
Please upload relevant documentary proof such as Account Slip / pages of the Passbook etc. * <i>Only PDF file of size 250</i> <i>KB is allowed.</i>	Choose File No filosen	statement as on 31.03.2023
his last employer [only when PF account has no/ insufficient balance]? * Please upload relevant documentary proof * Only PDF file of size upto 250 KB is allowed.	Yes No Choose File No filosen	Mandatory to select TES and Upload Annexure II – Undertaking by Member (for all employees / ex- employees irrespective of PF balance)

Note: There is no specific written permission given by Regional Provident Fund office under para 26(6) of EPF scheme for contribution PF on wages exceeding statutory wage ceiling. However, PF contribution on wages exceeding the statutory wage ceiling is permitted as per PF trust rules which are submitted to the EPFO on time-to-time basis. In view of this, employees/ex-employees are required upload the attached "Annexure – IA / IB" as mentioned in the circular. Please note that the annexure is subject to the acceptance of the EPFO authorities while approving the joint option application.

STEP 10) Please read the declaration carefully before submitting the application.

Declaration

- 1. I hereby declare that I have read and understood the Judgement in SLP (C) No.8658- 8659 of 2019 dated 04-11-2022 of the Hon'ble Supreme Court and I am exercising this joint option in terms of the directions contained in the said judgement.
- 2. I understand and agree that as a member of the Employees' Pension Scheme, my rights to claim pension are limited to the scope of judgement and within the EPF & MP Act, 1952 and the Schemes framed thereunder.
- 3. I further understand that the Central Government is empowered to amend the scheme as it may deem fit.
- 4. I do hereby agree that the details of contribution and interest given by my employers are essential for the computation of dues payable for this application, and this is the full and final submission.
- 5. I hereby undertake that the service details in the above form are correct and no material fact has been misrepresented or hidden by me.
- 6. I hereby agree to pay due contribution in a single tranche as specified by EPFO, along with interest at rates declared under Para 60 of EPF Scheme 1952 or at the rate declared by the concerned trust of such establishment, from time to time, whichever is higher, if any.

- 7. I hereby jointly opt along with my employer to pay full amount of contribution on salary exceeding wage ceiling under erstwhile para 11(3) (since deleted) and Para 11(4) of EPS 95 along with interest up to the last date of the month in which payment is made, in accordance with the judgement dated 04.11.2022 of the Hon'ble Supreme Court through my last employer within such period as may be directed by EPFO after verification of my joint option. If the full amount payable is not deposited by my last employer within such period as may be directed by EPFO after verification of my joint option, this joint option shall be liable to be treated as Null and Void.
- 8. I undertake that all the facts are true. If the details submitted by me or my employer are found to be incorrect at any point of time, this joint option shall be treated as Null and Void.

9. I am aware that in case of false declaration and wilful mis-representation, appropriate penal action may be taken by EPFO against me.

Place	*
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Enter Place

□ I agree.

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Captcha*	Enter Captcha

